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Process

Filling out forms

On site handling  
and fees

Get

### **(1)Passport**

- a). Original passport with at least six months of remaining validity and with at least 2 pieces of blank visa page.
- b). A photocopy of the passport (the data page that includes the photo, personal information and signature page)

Please note: If you have dual or multiple nationality, you will need to provide all valid original passports. If you have an old passport that has expired before, please provide it as well.

### **(2)Visa Application Form and Photos**

One completed Visa Application Form and the confirmation page of the form with signatures; two recently-taken (within the last 6 months) color photos, front view, white background, in 48mm x 33mm size without head covering. ([Specific photo requirements](#)) Stapled/taped/clipped/detached photos will not be accepted.

Please note: Complete the visa application form online. Please bring a printed and signed visa application form with you to the Visa Center to submit your application. Please fill in the application form truthfully and completely, and carefully check the information filled in the application form to ensure that the basic identity information is accurate.

Please ensure that you have uploaded the correct photograph of the person detailed in the application form when filling out the application. The Visa Center may reject any application where the uploaded image is of another person. A new appropriate photograph will be requested if the application form contains another person's photo. If the online form indicates that the photo is not qualified and cannot be uploaded successfully, Please be sure to bring an appropriate photograph to the Center when you submit your application.

### **(3) Proof of legal stay or residence status in the Philippines (applicable to applicants from third countries)**

Please submit the original and copy of the proof of residence permit, employment or study in the Philippines.

**Please note:** Temporary visitors to the Philippines should apply for Chinese visas from the Chinese Embassy/Consulate in the country in which they live, unless the applicant can provide proof of employment/study or other occupational status and the visa center will make the final decision on a case-by-case basis. You must also submit a photocopy of the Philippine visa and immigration entry stamp in the passport.

### **(4) Photocopy of previous Chinese visas (applicable for those who have obtained Chinese visas before)**

If you have obtained Chinese visas before, you should provide the photocopy of the latest identical Chinese visa. It may be used by the Embassy to issue the most appropriate visa to you.

### **(5) Photocopy of previous Chinese passports or previous Chinese visas (applicable to foreign citizens who have obtained Chinese citizenship).**

If you are applying for a Chinese visa for the first time, you should provide the last Chinese passport held and a photocopy of the visa page.

If you have obtained Chinese visas before and apply for a Chinese visa with a renewed foreign passport that does not have a Chinese visa, you should provide original previous passport(s) and present the photocopy of the previous passport's data page if it is separate, as well as the previous Chinese visa page (If your name on the current passport differs from the previous one, you must provide an official document of name change).

**(6) Travel itinerary and reservation of round-trip airline ticket and hotel, or An Invitation letter issued for tourists by a relevant unit or individual in China (Either will do ) with photocopy of both front and back sides of Chinese ID cards of Chinese citizens) or foreign passport and residence permit (for foreign citizens) provided by the inviter.**

The invitation letter must be consistent with the information provided in the visa application form.

The invitation letter should contain:

- a) Information on the applicant : full name, gender, date of birth, etc.
- b) Information on the planned visit: arrival and departure dates, place(s) to be visited, accommodation arrangements, etc..
- c) Information on the inviting entity or individual: name, contact telephone number, address, ID number of the individual, official stamp, signature of the legal representative or the inviting individual.

**(7) Applicants under 18 years old** also need to provide the following in addition to the above materials,

- a). Photocopy of the Birth Certificate with parents' names
- b) Photocopy of the parents' passport
- c) A consent letter demonstrates that the applicant has permission to travel from every parent who is not accompanying the applicant.
- c). If parent(s) is holding non-Filipino passport, please also provide the original and photocopy of the legal status (work visa or residence permit) in the Philippines.
- d). If the applicant was born of a transnational marriage between China and the Philippines, and is applying for a Chinese visa for the first time, in addition to the above documents, a copy of the residence or visa certificate in the Philippines held by the parent who is the citizen when the child was born should be provided.

**(8) First Time Chinese Visa Applicant (not applicable to foreign citizens who used to have Chinese citizenship / applicants aged 18 years old) please provide the following additional documents:**

- A) Bank Certificate of Deposit Balance(including the past 6 months bank statement) and the receipt for payment certificate **(required)**;
- B) BIR-stamped Income Tax Return Form and Certificate of Employment(detailing the salary and the length of employment)
- D) Business Registration Certificate(if you are the owner) **or**
- E) Professional ID/Student ID (if applicable);
- F) Other relevant documents proving the applicant's economic condition/ employment/study, or supporting the applicant's travel purpose or explaining the travel purpose (if applicable);

Notes:

1. The applicant shall fill in the application form truthfully, completely and clearly. The application form must be signed in ink. It can be signed by parents or guardians, and indicate the relationship between the two parties).
2. Application documents must be authentic and complete. Falsified or incomplete documents will be rejected.
3. Answer the visa officer's questions truthfully.
4. In accordance with relevant Chinese laws and international practices, consular officers have the right to request the applicant to provide other relevant supporting documents, refuse to issue a visa without giving reasons, and may require the applicant to undergo an interview.

The consular officer decides whether to issue a visa and the validity, duration of stay and number of entries of the visa according to the individual circumstances of the applicant.

5. When collecting the visa, the applicant has the responsibility to check the visa info. If you have there is any question, please contact us immediately.

6. The applicant shall bear the responsibility for the consequences caused by the following circumstances, and please try to avoid them:

(1) The application form is not truthfully filled in, the application form is incomplete, or the declaration information is untrue, resulting in visa rejection;

(2) Visa rejection results from that passport, photo does not meet the requirements, or relevant required application documents has not been provided;

(3) Applying for a visa too early that results in the expiration of the visa, or failing to apply for the visa due to some reason, resulting in denied boarding or entry;

(4) The visa expires due to improper arrangements or third-party reasons and cannot be used;

(5) failing to check the number of entries, validity, stay period and passport validity before departure, resulting in being denied entry;

(6) Other reasons that the visa cannot be used due to the applicant.

7. All application documents will be kept by the Chinese Embassy. The Visa Center will only return your passport back when you come for collection.

**Reading completed, starting to fill out the form**